METROPOLITAN PLANNING COMMISSION LAND USE REPORT – DECEMBER 4, 2013

District: E/Webb

District: 7/Lynch

id

CASE NO: C-87-13: 5936 Buncombe Road

APPLICANT: JAMES C. EGAN JR.

LAND OWNER: James C. Egan Jr. & Mary A. H. Egan

LOCATION: South side of Buncombe Road 490' east of Red Fox Trail
ZONING: MPC approval in a B-1 District and parking determination

PROPOSED: Business school, daycare, elementary, secondary, training center and university and parking

GENERAL INFORMATION:

The existing structure was previously used for a day care center.

- This site was approved by the MPC on October 2, 2013 for an alternative high school GED program, for a maximum of 150 students and with 40 parking spaces.
- The applicant is now requesting approval of several additional school uses which needs MPC approval for the use and a
 determination of the true parking needs for the proposed uses.
- Detailed information needs to be presented at the Public Hearing by a school official to determine the true parking needs for the proposed school.

SITE PLAN CONSIDERATIONS:

- Existing structure is 8,000 sq. ft. and presently has 26 parking spaces.
- Applicant has submitted another site plan showing 72 parking spaces, however, several of these spaces are not to code.
- Due to the higher speed rating and volume of traffic, there may be traffic concerns with this site.

DEVELOPMENT REVIEW TEAM COMMENTS:

- APPLICANT NEEDS TO CONFIRM THAT DETENTION BASIN HAS THE CAPACITY TO HANDLE THE ADDITIONAL STORM WATER RUN-OFF CAUSED BY THE ADDITIONAL PARKING.
- SPACES 5-12 DO NOT HAVE ADEQUATE BACK-UP SPACE.
- SPACES 1-4 & 5-7 WILL BE LOST IF BUNCOMBE RD. IS EVER WIDENED.
- SPACES 60-72 MAY BE BLOCKED DURING PICK UP AND DROP OFF TIMES.
- THE GARBAGE DUMPSTER LOCATION IS NOT INDICATED.
- ALTHOUGH THIS IS AN EXISTING CONDITION, FIRE TRUCKS CAN'T MANEUVER THROUGH THE SITE. THE CANOPY IS TOO LOW FOR TRUCKS TO EXIT AND THERE IS NOT ENOUGH ROOM TO PASS ON THE SIDE OF THE CANOPY.
- CIRCULATION PATTERNS AND AUTO-TURN DIAGRAMS NEED TO BE PROVIDED.

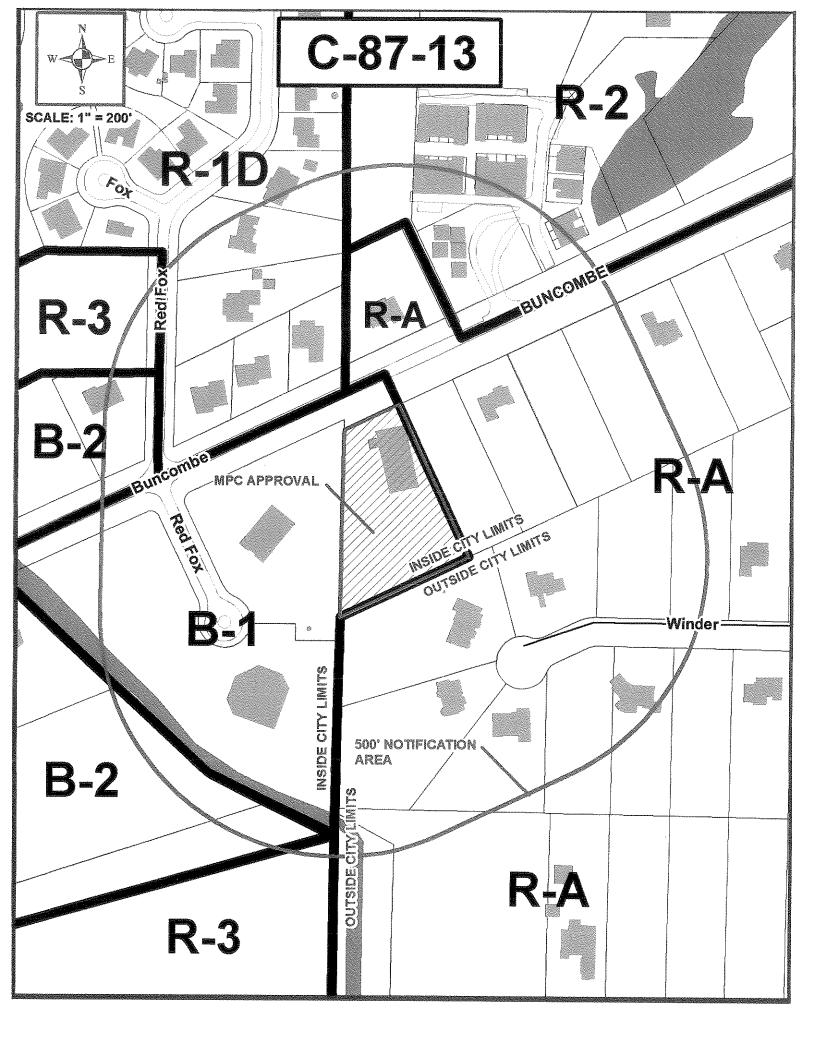
PUBLIC'S ASSESSMENT

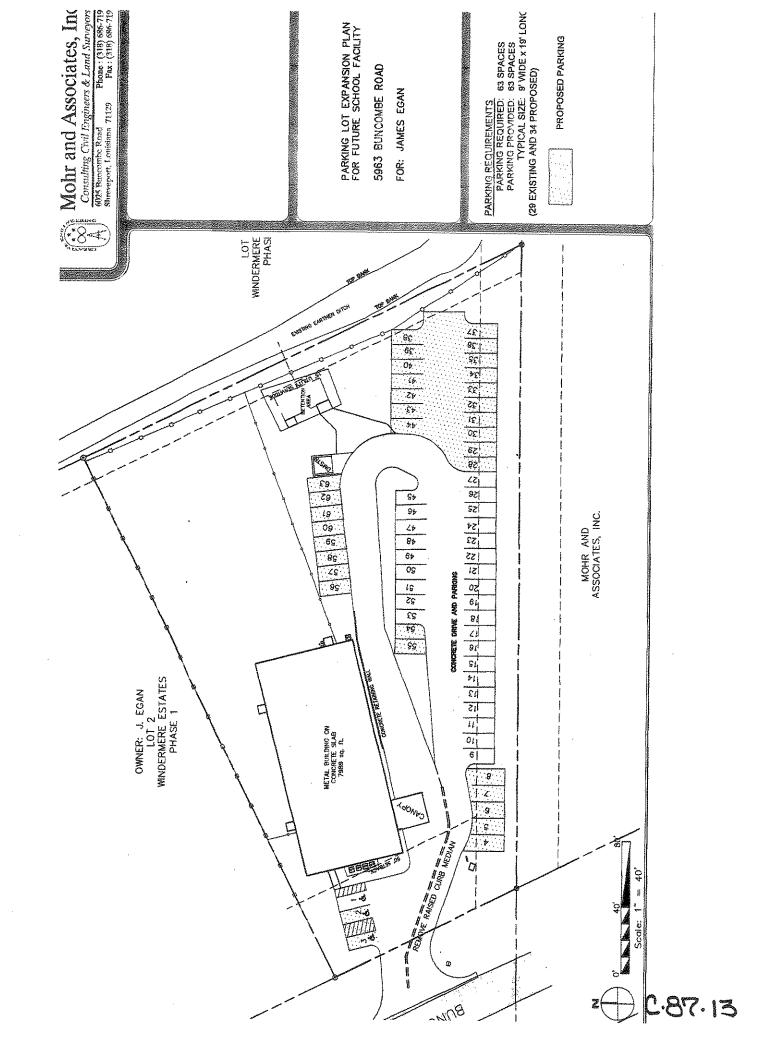
- 12-4-13: There was no opposition present.
- 1-2-14: There was no opposition present.
- 2-5-14: There was no opposition present.

BOARD'S DECISION

- 12-4-13: The Board voted 7-0 to defer and continue this application to the January 2, 2014 public hearing so the applicant can provide additional parking information.
- 1-2-14: The Board voted 7-0 to defer and continue this application to the February 5, 2014 public hearing. The Board has specifically requested more defined uses and parking data tailored to that combination of uses.
- 2-5-14: The Board voted 9-0 to approve an elementary school with grades K thru 6 only, and a maximum enrollment of 250 students, subject to compliance with the following stipulation:
- 1. Development of the property shall be in substantial accord with the revised site plan submitted indicating 63 parking spaces to ordinance standards. Any significant changes or additions shall require further review and approval by the Planning Commission.

The information stated herein is the result of discussion by a staff review team. The Board members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occpancy.





APPLICATION:	CITY.CASE	PARISH CASE	
APPLICANT'S NAME:	JAMES CE	EGANTIB	
		perty owner (if public information).	-
BETTY P	OBB PRINIPIP	porty owner (in public information).	
MAILING ADDRESS FOR ALL	CORRESPONDENCE:	AL WINDERMERE SCA	60L
		PHONE: 458-1061	
		13-4	
SHREVEPE	ORY LA ZIP CODE:	7/1/9 FAX#_	
EXISTING ZONING:	PROPOSED ZONING	B and the first	•
13-1		ACCEPTABLE ALTERNATIVE:	
MPC APPROVAL 🔼 8	SITE PLAN DE PBG AP	PROVAL D. PUDAPPROVAL D. ING 40 to 225PACES EDORHIGH SCHOOL OF K-S 50 STUDENTS	
PROPOSED USE:	Y SCHOOL-E	NG 40 to 725PACES	700
EXISTING USE:		50 STUDENTS	- CX
IMPROVEMENTS TO BECONS	TRUCTED/REMOVED/DEMOLIS	HED: ADDITIONAS PARKING	
		HEB. ADDITIONAL PARKING	-
REASON FOR APPLICATION (I)	PARKING 1	AND STUDENT MIX	
DAS ZONED PE	NEED TON ITO	HIGH STROY ON K THUS	
	1 DITTON FOR	HIGH XTOOL ON H TRUE	
ADDRESS OF SITE: 59	63 BUNCOME	BERD	
ASSESSOR'S ACCOUNT NUME			
	round on tax no	rtice - example; 171413-057-0047-00	•
LEGAL DESCRIPTION: 人	STI WINDER!	YERE ESTAYES PHEE	/
NAME, ADDRESS, AND SIGNAT	URE OF ALL PROPERTY OWNE	RS: The property owner's signature is mandatory.	
others and that power of attorney	is submitted with the application	arriess one person has the power of attorney to sign for	
submit written authorization, or wr persons owning 5% or more. At			
JAMES CERAL	ID MARY A. F.C.	-4.1/	
Name	Name	Name	
Address (La +	Address	Address	
Signature	Signature San	Signature	

STATEMENT OF INTENT GENERAL REZONING

APPLICANT'S NAME: JAMES < EBAN WR
NATURE AND DESCRIPTION OF BUSINESS: SAX SCHOOL
250 CHIRDREN 72PARKING SPACES
HICH SCHOOL
REASON FOR AMENDMENT: (It is public policy to amend the Zoning Ordinance only whe one or more of the following conditions prevail)
ERROR (there is a manifest error in the Zoning Ordinance)
CHANGE IN CONDITIONS (changing conditions in a particular area make chang in the Ordinance necessary and desirable)
INCREASE IN NEED FOR SITES FOR BUSINESS & INDUSTRY (increased nee for sites in addition to sites that are available)
SUBDIVISION OF LAND (the subdivision of land into urban building sites make reclassification necessary and desirable)
SQUARE FEET OF PROPERTY: 1/3,877 SF
JQUARE FEET OF STRUCTURE(S) <u> </u>
PARKING SPACES REQUIRED: SPACES PROVIDED: 7 2
HOURS OF OPERATION (state proposed hours) 7 Am 7 PM To operate beyond these hours, you will need to check "Hours of Operation" under "Variance Request" on the application page.
B-1 7AM to 7PM, B-2 (within 300' of residential) 7AM to 10PM B-2 (not within 300' of residential) 7AM to 12 midnight B-3 hours 7AM to 12 midnight SPI-3 7AM to 9PM
S WATER PROVIDED BY THE CITY OF SHREVEPORT? YES OF WATER?
S SEWER PROVIDED SY THE CITY OF SHREVEPORT? YES OF SEWER?
F SEPTIC TANK - HAS IT BEEN APPROVED BY THE HEALTH DEPARTMENT? Vater and/or Sewer availability letter will be required see the bottom of "check list" page econd page of application packet). 5963 BUNCOMBE RD
S PROPERTY IN A FLOOD PLAIN/FLOOD WAY?

Subject:

Re: mpc ppreparations

Date: Mon, 27 Jan 2014 06:14:45 -0600

From: Betty Cobb <cobbbetty@gmail.com><mailto:cobbbetty@gmail.com>

To: James C. Egan, Jr. <jcegan@bayou.com><mailto:jcegan@bayou.com>

K thru 6th grade will be at Buncombe Road. 7th thru 12th will be at Financial Plaza .. Principal at Financial Plaza will be Betty Cobb. Betty Dias will be principal at Buncombe. I have interviewed several teachers but we have not signed contracts with them.

On Sat, Jan 25, 2014 at 6:06 PM, James C. Egan, Jr. <jcegan@bayou.com><mailto:jcegan@bayou.com>wrote:

- > I have been working with Mr. Jean, MPC Director to see what we need at the
- > Feb 5 meeting. I told him we expected k thru 8 at Commerce Park and K thru
- > 12 at Buncombe Road. If this is still correct, we need corrected info and
- > we need names of school officials, office titles, and phone numbers.
- > Otherwise, a meeting with MPC will be a waste of time. He needs this in
- > advance to staff our case with them in advance of the meeting Feb 5thh I
- > need this from you for me to pass it on to him. What we can say at these
- > hearings has been no help and will remain so.

>

Mr. Egan and Mr. Weems:

Attached are the current site plans for your educational facilities to be heard at next week's MPC meeting. We could not leave off the aerial on the Financial Plaza site as it shows the existing building and parking lot, but we did lighten the image so the line work would show up better. I hope that helps.

As it is presented now we are showing 63 parking spaces per site for the approved 250 students. That equates to 1 space per 3.97 students which we feel is quite adequate for the planned use. Now that you have specifically identified the type school for each facility per the following statement in your email yesterday:

"K thru 6th grade will be at Buncombe Road. 7th thru 12th will be at Financial Plaza .." I should be better able to justify our parking density.

As far as I know the parking lot additions and geometrics have been accepted - we don't want to continue to pursue that issue. I think if we are clear on the use of the facilities and justification of the parking density they will have the answers they requested and then perhaps favorably consider the site plan.

Let me know if either of you see it differently.

ANDY CRAIG

J. Andrew Craig P.E., P.L.S. Mohr and Associates, Inc. 6025 Buncombe Rd. Shreveport, LA 71129 318-686-7190 318-686-7196 fax 318-347-9235 cell

Stephen Jean - FW: Egan info

From:

Donnie Barker < DBarker @mohrandassoc.com>

To:

Stephen Jean <Stephen.Jean@shreveportla.gov>

Date:

12/24/2013 2:30 PM

Subject: FW: Egan info

CC:

Andy Craig Andy Craig Andy Craig Acraig@mohrandassoc.com

Stephen

Adjusted for 250 students and 20 faculty.

Below is the research we did on parking requirements for Mr. Egan's two planned schools sites. We approximate 250 students and 20 faculty members per school for a total of 270 persons (students + faculty).

We tried to provide information on the persons per parking space for a couple of local high schools that don't have parking problems. We used Southwood High and Captain Shreve as our models. We used greatschools.com to give us an estimate of the number of schools, and Google Earth to do a manual count of the existing parking spaces. Below are the results of this study.

Southwood HS

Faculty = 90 (assumed as equivalent to Captain Shreve) Students = 1333 (from greatschools website) Parking Spaces = 466 (Google Earth) Ratio = 3.1 persons per parking space

Captain Shreve

Faculty = 90 (from Captian Shreve website count) Students = 1518 (from greatschools website) Parking Spaces = 448 (Google Earth) Ratio = 3.6 persons per parking space

We also tried to provide information on the persons per parking space for a newly built elementary/junior high school. We used Magnolia School of Excellence as our model since the school is currently K-6 but is projected to expand to K-8 capacity in the next few years. The site has been designed and built to accommodate the expansion. We used Google Earth to do a manual count of the existing parking spaces and have projected some enrollment numbers based on current enrollment figures (K-6) and estimated additional classes in the future for 7th and 8th grades. Below are the results of this study.

For comparison, Magnolia School of Excellence, an elementary school just recently built and opened, is a K-6 school. Below are the results of our study of this campus.

Magnolia School of Excellence

Current Faculty = 50 (assumed based on number of classes per grade) Future Faculty = 10 Current Students = 670

(-87-13

Future Students = 100
Parking Spaces = 112 (Google Earth)
Ratio = 7.4 persons per parking space

Therefore, assuming 67% of students at elementary/junior high level and 33% at high school levels, we get the following:

 $(0.33 \times 270) / 3.1 + (0.67 \times 270) / 7.4 = 53 \text{ spaces}$

Let us know if you have any questions.

Donnie

Donald F. Barker III, P.E.
Professional Engineer
Mohr & Associates, Inc.
Consulting Civil Engineers & Land Surveyors
6025 Buncombe Road
Shreveport, LA 71129-4099
Main Line: (318) 686-7190
Fax: (318) 686-7196

From: Andy Craig

Sent: Tuesday, December 24, 2013 1:27 PM

To: Donnie Barker Subject: Re: Egan info

The number has increased to 250 students.

Sent from my iPhone

On Dec 24, 2013, at 1:14 PM, "Donnie Barker" < DBarker@mohrandassoc.com > wrote:

Stephen

Below is the research we did on parking requirements for Mr. Egan's two planned schools sites. We approximate 150 students and 10 faculty members per school for a total of 160 persons (students + faculty).

We tried to provide information on the persons per parking space for a couple of local high schools that don't have parking problems. We used Southwood High and Captain Shreve as our models. We used greatschools.com to give us an estimate of the number of schools, and Google Earth to do a manual count of the existing parking spaces. Below are the results of this study.

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Future Faculty = 10
Current Students = 670
Future Students = 100
Parking Spaces = 112 (Google Earth)
Ratio = 7.4 persons per parking space

Therefore, assuming 67% of students at elementary/junior high level and 33% at high school levels, we get the following: $(0.33 \times 160) / 3.1 + (0.67 \times 160) / 7.4 = 32 \text{ spaces}$

Let us know if you have any questions.

Donnie

Donald F. Barker III, P.E.
Professional Engineer
Mohr & Associates, Inc.
Consulting Civil Engineers & Land Surveyors
6025 Buncombe Road
Shreveport, LA 71129-4099
Main Line: (318) 686-7190
Fax: (318) 686-7196

C-87-13



The Council City of Shreveport

ARTHUR G. THOMPSON CLERK OF COUNCIL POST OFFICE BOX 31109 SHREVEPORT, LA 71130

E-Mail. Address:
Arthur.Thompson@ci.shreveport.ia.us
PHONE: 318-673-5262
Fax: 318-673-5270

February 14, 2014

Mr. James Egan, Jr 5621 Mirador Circle Shreveport, LA 71119

Subject: C-87-13: 5936 Buncombe Road; C-89-13: 6011 Financial Plaza

Dear Mr. Egan:

Your appeal of the decision of the Shreveport Metropolitan Planning Commission in each of the subject cases will be presented to the City Council at its regularly scheduled meeting at 3:00 p.m. on **Tuesday**, **February 25**, **2014**. On that date (or some later date) the Council will either affirm, modify, reverse or remand the decision rendered in each of the above referenced cases.

You are further advised that you (or any other interested party) may submit additional written comments summarizing your position. In order for written comments to become a part of the record and be considered by the Council, all written comments must be submitted to this office (Government Plaza, 4th Floor, 505 Travis Street, Shreveport, LA 71101) no later than 5:00 p.m. on **Wednesday, February 19, 2014.**

If you have any questions regarding this information, contact the Council Office at 673-5262.

Sincerely,

Arthur G. Thompson Clerk of Council

AGT:mkr

Shreveport City Council 505 Travis Street, Room 410 Shreveport, LA 71101

Dear City Council:

Re: Appeal Request

Case # C-87-13: 5963 Buncombe Road/James C. Egan, Jr.
MPC approval and parking determination in a B-1 District
Business school, daycare, elementary, secondary, training center and university and parking 63 parking spaces approved for K-6 grades only with stipulation

Appeal Request

Case # C-89-13: 6011 Financial Plaza/Midtown Plaza, Inc./James C. Egan, Jr. Parking determination in a B-3 District Business school, elementary, secondary, training center and university and parking 63 parking spaces approved for grades 7-12 only with stipulation

l am requesting an appeal of the Metropolitan Planning Commission's decision on 02-05-2014 to place stipulations on use of the 5963 Buncombe Road location to K-6 grades only and use of the 6011 Financial Plaza location to grades 7-12 only.

To clarify, it is our intent to use 5963 Buncombe Road for grades K-12 and 6011 Financial Plaza for the business school/training center and university with 63 parking spaces allocated at each location.

Thank you for your reconsideration.

Sincerely.

James C. Egan, Jr.

SHREVEPORT METROPOLITAN PLANNING COMMISSION SUMMARY MINUTES OF THE PUBLIC HEARING **FEBRUARY 5, 2014**

A regularly scheduled public hearing of the Shreveport Metropolitan Planning Commission was held on Wednesday, February 5, 2014 at 1:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. The members met for lunch prior to the public hearing.

Members Present Lea Desmarteau, Chairman Larry Ferdinand, Vice Chairman Alan Young, Secretary Bessie Smith Dale Colvin Winzer Andrews Nancy Cooper Dr. Phillip Pennywell, Jr.

Ronnie Remedies

Members Absent Note: Mrs. Cooper missed a portion of he public hearing

but was present for deliberations.

Staff Present Stephen Jean, Interim Director Roy Jambor, Senior Planner

Reginald Mims, Senior Planner Sandi Austin, Administrative Assistant Alan Clarke, Zoning Administrator Diane Tullos, Office Administrator Dara Sanders, Master Plan Administrator

Ione Dean, Senior Planner

Others Present
Kosha Gilbert, Asst City Attny
Michelle Pate, Caddo Parish Deputy Clerk Todd Hopkins, Caddo Parish Commission Clerk

The hearing was opened with prayer by MR. YOUNG.

Chairman DESMARTEAU announced that this is the first meeting that the Board has utilized the electronic voting system. We hope things run smoothly but if they don't - she asked that the audience have patience while we learn how to use this system. Mr. Jean expressed staff's gratitude to Michelle Pate and Todd Hopkins of the Caddo Parish Commission staff. They spent several hours training staff and Board Chairmen (ZBA & MPC) and were present today to offer assistance.

The meeting was called to order & the procedure in hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Anyone wishing to comment on any item on the agenda not scheduled for public hearing on this date, will be permitted 3 minutes to do so prior to the Board's Deliberations.

All decisions rendered by the Metropolitan Planning Commission are subject to appeal to the appropriate governing body, either the City Council or the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Metropolitan Planning Commission.

A motion was made by MR. FERDINAND, seconded by MRS. SMITH to approve the minutes of the January 2, 2014 public hearing AND the January 15, 2014 Mid-Month meeting as submitted.

The motion was adopted by the following 9-0 vote: Ayes: Messrs. ANDREWS, COLVIN, YOUNG, REMEDIES, FERDINAND, PENNYWELL, and Mses. COOPER, DESMARTEAU, and SMITH. Nays: None. Absent: None.

- Master Plan implementation update

 The Council of Neighborhoods organization (which the Board has directed staff to assist) is made up of representatives from the various neighborhood associations. They recently adopted a set of by-laws and will hold elections for officers at their next meeting.
- The Unified Development Code consultants will be in town on February 26th to review their preliminary information with staff. We will post that information on both the UDC and the MPC websites.
- ▶ DEDICATIONS / ABANDONMENTS / SITE PLANS / SUBDIVISIONS / MPC APPROVALS WITH DEFERRED & CONTINUED CASES LISTED FIRST

CASE NO. CA-1-14: CVS PHARMACY & SARTOR FAMILY

West side of Ellerbe Road approximately 280' south of Flournoy Lucas Road

Closure & abandonment of a portion of East Flournoy Lucas Road

Representative &/or support:

Mr. Kenneth Hickman (401 Edwards, Shreveport, LA 71101) No slip filled out
Engineer (3608 18th Street, Metairie, LA) No slip filled out

Asked to comment by the Board: Mr. Robert Westerman, Interim City Engineer (505 Travis Street, Shreveport, LA 71101)

There was no opposition present.

A motion was made by MR. YOUNG, seconded by MRS. SMITH to approve this application as submitted.

The motion was adopted by the following 9-0 vote: Ayes: Messrs. ANDREWS, COLVIN, YOUNG, REMEDIES, FERDINAND, PENNYWELL, and Mses. COOPER, DESMARTEAU, and SMITH. Nays: None. Absent: None.

Minutes-MPC Public Hearing

February 5, 2014

CASE NO. C-87-13: 5963 Buncombe JAMES C. EGAN JR. James C. & Mary A.H. Egan South side of Buncombe Road 490' east of Red Fox Trail MPC approval & parking determination in a B-1 District Business school, daycare, elementary, secondary, training center & university & parking On January 2nd, this case was DEFERRED & CONTINUED to the February 5, 2014 public hearing

Representative &/or support:

Mr. James Egan (5621 Mirador Circle, Shreveport, LA 71107) Mr. Ron Weems, Attorney (912 Kings Hwy, Shreveport, LA 71104)

There was no opposition present.

A motion was made by MR. FERDINAND, seconded by MR. ANDREWS to approve an elementary school with grades K thru 6 only, and a maximum enrollment of 250 students, subject to compliance with the following stipulation:

Development of the property shall be in substantial accord with the revised site plan submitted indicating 63 parking spaces to ordinance standards. Any significant changes or additions shall require further review and approval by the Planning Commission.

The motion was adopted by the following 9-0 vote: Ayes: Messrs. ANDREWS, COLVIN, YOUNG, REMEDIES, FERDINAND, PENNYWELL, and Mses. COOPER, DESMARTÉAU, and SMITH. Nays: None. Absent: None.

CASE NO. C-89-13: 6011 Financial Plaza MIDTOWN PLAZA, INC. Same South side of Financial Plaza 525' east of Financial Circle MPC approval in a B-3 District Business school, daycare, elementary, secondary, training center & university & parking On January 2nd, this case was DEFERRED & CONTINUED to the February 5, 2014 public hearing

Representative &/or support:

Mr. James Egan (5621 Mirador Circle, Shreveport, LA 71107)
Mr. Ron Weems, Attorney (912 Kings Hwy, Shreveport, LA 71104)

There was no opposition present.

A motion was made by MR. FERDINAND, seconded by MR. REMEDIES to establish the parking requirement as follows:

- 63 parking spaces shall be provided for a school offering grades 7 thru 12, with a maximum enrollment of 250 students.
- Development of the property shall be in substantial accord with the revised site plan submitted. Any significant changes or additions shall require further review and approval by the Planning Commission.

The motion was adopted by the following 9-0 vote: Ayes: Messrs. ANDREWS, COLVIN, YOUNG, REMEDIES, FERDINAND, PENNYWELL, and Mses. COOPER, DESMARTEAU, and SMITH. Nays: None. Absent: None.

CASE NO. C-6-14: 3100 Highland GEP PROPERTY MANAGEMENT & DEVELOPMENT LLC Gallery Property Investments LLC SW corner of Highland Ave. & Kings Hwy. B-2 to B-2-E Funeral Home

On January 2nd, this case was DEFERRED & CONTINUED to the February 5, 2014 public hearing

Representative &/or support:

Mrs. Rosalind Patterson Nelson, GEP Property Mgmt (3803 Cleveland Avenue, Shreveport, LA 71109) No slip filled out

■ A motion was made by MR. YOUNG, seconded by MR. COLVIN to extend Mrs. Nelson's time limit another 3 minutes. The motion was adopted by the following 8-0 vote: Ayes: Messrs. ANDREWS, COLVIN, YOUNG, REMEDIES, FERDINAND, PENNYWELL, and Mses. DESMARTEAU, and SMITH. Nays: None. Absent: Mrs. COOPER was not present at this time.

Pastor H. Calvin Austin, III (3546 Pleasant Drive, Shreveport, LA)

Mrs. Stephanie Lynch, Parish Commissioner (5037 Waters Place, Shreveport, LA)

Mrs. Stephanie Lynch, Parish Commissioner (5037 Waters Place, Shreveport, LA)

A motion was made by MR. YOUNG, seconded by MR. COLVIN to extend Mrs. Lynch's time limit another 2 minutes.

The motion was adopted by the following 8-0 vote: Ayes: Messrs. ANDREWS, COLVIN, YOUNG, REMEDIES, FERDINAND, PENNYWELL, and Mses. DESMARTEAU, and SMITH. Nays: None. Absent: Mrs. COOPER was not present at this time.

Mrs. Edith S. Nelson (1601 Top Bluff Lane, Shreveport, LA) No slip filled out

Mr. J.C. Simpson (641 Eden Blvd, Shreveport, LA 71106) No slip filled out

Applicant met with staff and neighbors; to mitigate traffic concerns, applicant proposes that no funerals be held between the hours of 7 a.m. – 8:30 a.m. and 2 p.m. – 4 p.m., Monday-Friday during the school year and that no wakes be held between 4:45 p.m. – 5:45 p.m.